





Upcoming Courses for...

June 2016



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
 Performance & Development SOLUTIONS http://learnatpds.iowa.gov/		1 - Crucial Conversations (MTS CC 101)	2 - Crucial Conversations (Cont'd)	3 - Professional Impact (MTS GI 084)
6 - Advanced Principles of Communication Part 2: Coaching (MTS AU 002)	7 - Enhancing Team Membership (MTS TM 001)	8 - The Servant Leader (MTS SL 001)	9 - Procurement Project Management (MTS PR 301)	10
13	14	15 - Human Relations Skills (MTS SC 203)	16 - Human Relations Skills (con't) - Investigating Employee Misconduct (MTS NC 118)	17
20 New Cohort July 	21 - Project Management (MTS PT 103)	22 - Project Management (Cont'd) - Ethical Issues in Today's Workplace (MTS PT 992)	23	24
	28 - Creative Thinking & Problem Solving (MTSGI 160)	29	30  Take advantage of State pricing on computer classes through New Horizons. Learn More	 ★ NEW! Over 500 courses available 24/7 from your desk!